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Security Information

21 August 1953

PERSONNEL DIRECTOR MEMORANDUM NO. 65-53

SUBJECT: Maintenance of Security During Move to New Location

1. Since the forthcoming move of the Personnel Office will be carried out on a piecemeal basis, certain organizational components will be split for a short period of time between the old and the new locations. The moving process undoubtedly will engender a certain amount of confusion and the danger of security violations will be heightened accordingly. Therefore, it will be necessary for all of us to pay especial attention to the security of our respective areas during the next few weeks.

2. Effective immediately, [REDACTED] is designated as the Personnel Office Security Officer. 25X1A

3. Security Duty Rosters appropriate to the new Personnel Office organization and location will be developed and published as soon as possible by the Personnel Office Security Officer. Pending the establishment of these rosters, however, the division chiefs and staff will be responsible for the security of their own areas when and as the physical movements are accomplished.

*Received
9 PM 5-130-2
26 Jul 54*

[REDACTED]

Acting Personnel Director 25X1A

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